

South Sask Kart Club

Spill Containment Plan and Environmental Policy

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1. Definitions

For the purpose of this Environmental Plan and Policies:

- **Hazardous substance** means a substance that because of its quality, concentration or physical, chemical, or infectious characteristics, either individually or in combination with other substances, is an existing or potential threat to the environment or human health.
- **Environmental emergency** means the uncontrolled, unplanned or accidental release of a substance into the environment; or the reasonable likelihood of such a release that may affect the environment, human life or health, or the environment in which human health depends.
- **SSKC** — South Sask Kart Club

2. Background

General

This Spill Containment Plan and Environmental Policy have been put in place for the protection of the South Sask Kart Club members, society at large, and the Environment. Conservation of the environment we live and work in is very important to the South Sask Kart Club, and as such we are committed to doing all that is reasonably practical to protect the environment from any harmful effects that our recreational sport may cause.

In the interests of our members and society at large, we believe that proactive and progressive approaches to environmental protection and maintenance is important. The South Sask Kart club strives to observe and follow safe practices relating to the environment in the conduct of all our activities. We will not knowingly disrupt the environment with any production method if these methods can be reasonably substituted with ones which have less environmental impact.

South Sask Kart Club

The SSKC and anyone hired by the Club will, at all times, comply with all provincial and/or federal legislation as it applies to environmental protection.

This policy applies to all South Sask Kart Club members and non-members visiting the site.

It is the responsibility of all South Sask Kart Club members and non-members visiting the site to abide by this policy.

The South Sask Kart Club shall review and, where necessary, revise this policy every 3 years.

3. Safe Practice

The South Sask Kart Club will be guided by the following principles

- **PREVENT** - We plan our activities to prevent or limit environmental damage.
- **CONSULT** - We will consult with local provincial groups having jurisdiction in our work areas, to ensure that the club complies with all legislated requirements to protect the environment.
- **IMPROVE** - We will promote practices that meet all environmental standards and general good practice.
- **MONITOR** - We will monitor all areas under our control and keep current with legislation to ensure that environmental protection measures are maintained.
- **CORRECT** - Our club will take appropriate action to correct any environmental damage arising from our operations.
- **RESPOND** - We will respond immediately to any emergencies created by our actions to protect our members, the public and the environment.
- **REPORT** - Our club will report any spills to the appropriate regulatory authorities.

4. Facility Description

The facility occupies a portion of SE 13, 18, 19 W2

The facility is in use from spring to fall and due to the fact that it is an outdoor activity, largely dependent on the weather.

The South Sask Kart Club is located above an aquifer that exhibits characteristics of being artesian. The water is considered to be potable, and there are various users in the area. Additionally, where artesian waters come to surface is relatively close to the Pilot Butte Creek (possibly less than 100m). This is one of the characteristics that are used to determine if groundwater is under direct influence (GUDI) of surface water. These two conditions make this an area that is considered to be over an extremely high sensitivity zone of the aquifer and additional measures of protection must be implemented.

Facility Address and Phone

South Sask Kart Club
PO Box 866
Balgonie, SK
SOG OEO

PH: 306-552-9068

Facility Owner

City of Regina Real Estate Division

5. Roles and Responsibilities

The SSKC executive and members are responsible and accountable to ensure compliance with this Environmental Plan and Policies.

The Executive of the SSKC is responsible for implementing the plan and monitoring compliance with the policy and relevant provincial regulations. The Executive may assign responsibility for developing and maintaining a state of preparedness for facility personnel and SSKC members to comply with the Environmental Plan and Policies. For the facility and relevant regulations.

All persons assigned to the implementation and compliance monitoring must put in place mechanisms and procedures that will allow for preventative and responsible management of emergency responses to environmental incidents (i.e. accidental spills of hazardous substances) in conformity with safety regulations.

In the event of a spill or discharge, personnel assigned to the facility are responsible for notifying the appropriate parties as soon as possible. The personnel are responsible for responding to spills or discharges, implementing response measures, managing recovered substances and wastes, and reporting spills in accordance with this plan and applicable provincial regulations.

6. Emergency Contact Information

Executive Board Members of the SSKC

Position	Name	Phone #
President	Braden Massé	306-552-9068
Vice President	Devin Kuschak	306-519-8558
Treasurer	Roxane Gulash	306-737-6571
Secretary	Stephanie Reed	306-526-1301

Clean-Up Contractors

Listed below are contractors familiar with the area and have the capabilities to clean minor to major spills.

In the event of a major/emergency spill 911 should be called and request Regina Fire Department attend.

Service	Phone Number
Vic's Excavating	306-522-8427
Acme Environmental	306-569-3022
Queen City Sewer Service	306-536-0125

At time of contacting a contractor it is to be stipulated that we will require documentation of all substances proper disposal, locations and methods

Regulatory Authorities

The following authorities require notification.

Regulatory Authority	Phone Number
City of Regina Real Estate Branch	306-777-7240
Saskatchewan Environment	1-800-667-7525
Service Regina	306-777-7000

Non-Emergency Spills

Contact Regina Fire and Protective Services in the event of a non-emergency spill.

City of Regina	Hours	Phone Number
Service Regina-Transfer to Dispatch	Mon-Fri: 8:00am-4:45pm	306-777-7830
Service Regina-Transfer to Dispatch	After hours, weekends & holidays	306-777-7000

7. Goals and Objectives

Primary goal of this Spill Containment Plan and Environmental Policies is:

- To eliminate, reduce, and/or mitigate environmental impacts and in the event of accidental hazardous substances released at South Sask Kart Club facility to respond in a responsible manner.

Specific objectives of the Spill Containment Plan and Environmental Policies are:

- To ensure preparedness to react in the event of accidental spills of hazardous substances in accordance with pollution prevention rules and obligations.
- To establish formal response procedures that will minimize damage which may occur as a result of accidentals spills of hazardous substances.
- To develop, adapt, and integrate a Spill Containment Plan and Environmental Policy to respond to accidental spills of hazardous substance and to provide training to all members and registered participants to ensure preventive and responsible environmental protection management. Training to be done during the start of season annual orientation and as required for new personnel.
- To prepare facility executive and club members for quick and effective response to spills that could cause environmental damage or impacts, such as:
 - Adjacent soil contamination;
 - Contamination of underground aquifer and/or nearby watercourses;
 - Release of atmospheric pollutant (i.e. when fire occurs after spills)

8. Description of Hazardous Substances Handled Onsite

The hazardous substances handled on site are summarized below

Hazardous substances found onsite, but not limited to: vehicular fluid including antifreeze, hydraulic fluid, transmission oil, brake fluid, power steering fluid, etc.

Materials	Hazardous Substances	Quantity	Location
Fuels	Gasoline, Diesel fuel	Competition vehicles fuel tanks typically carry under 2 gal of fuel. Fuel brought in is generally not large amounts.	No fuel is stored onsite and fuel brought to and from the facility is to be in approved containers
Oils	Used/Hydraulic/Lubricating	Typical competition vehicle holds under 500 ML of oil.	No oils are stored onsite.
Engine Coolant	Antifreeze/Glycol	Competition vehicles typically hold distilled water, no antifreeze is used.	

Any spill of the above hazardous chemicals by either a participating recreational vehicle or support vehicle will be cleaned up in accordance with the Spill Containment Plan.

Gasoline

Gasoline has the possibility of being very flammable and proper storage in pit area and in vehicles is required. Run off into water bodies and/or soil saturation must be avoided.

Waste Oil and Miscellaneous Oils/Grease

Waste oils may be harmful to wildlife and aquatic life. It is not readily biodegradable and has potent ions for bioaccumulation in the environment. Runoff into water bodies and/or soil saturation must be avoided.

8.1. Spill Containment Plan and Environmental Policy

According to the Spill Containment Plan and Environmental Policy the following guidelines shall be followed at the facility:

- Underground petroleum storage tanks are not permitted.
- No above ground permanent fuel storage tanks to be on property.
- Fuel volumes shall be limited to that required for the particular day/event by individual members or Competition vehicles typically carry under 7.57 litres of fuel, under 1 litre of oil and +/- 1 litre of coolant.
- SSKC will maintain onsite basic spill cleanup capability that will include but will not be limited to spill cleanup materials and equipment (See Section 10).
- All spills regardless of size shall be immediately contained and cleaned up in accordance with this spill containment plan and environmental policy and any relevant regulations.
 - There shall be no disposal on site of any vehicles, parts, tires, used oil, garbage, or other debris
- The pit area is to be kept clean and all spills must be immediately contained and cleaned up
- SSKC shall not use and herbicides or pesticides without authorization of the city.

Under Saskatchewan's Environmental Management and Protection Act, any spill or release of a substance that may cause, or is likely to cause, an adverse environmental effect must be reported immediately. The legislation does not set a specific volume threshold (such as 100 litres per 24-hour period) for reporting petroleum product releases.

Given the sensitivity of this location, we have adopted a more conservative internal action threshold, initiating response measures when losses exceed 1 litre per hour.

9. Spill Response Procedures

In the event of a spill of hazardous materials, follow the steps below.

Step 1: Locate the source, assess the situation, and identify the products involved.

Act as quickly as possible to locate the source of the leak, assess the situation, and identify the products involved. The following procedures are suggested:

- Depending on the scope of the spill, launch a preliminary internal notification procedure (e.g. stop the race, call emergency contacts, etc.).
- Be careful — do not approach the impacted area if there is imminent danger (if there is any risk of explosion or if toxic fumes or gases are present). Call the first responders' team and wait in a safe place for the team to arrive.
- If appropriate, approach the site carefully, with the wind at your back. Identify the products involved.

Step 2: Stop the Leak

The leak or spill should be stopped by properly qualified and equipped personnel. Only perform the below steps if they can be done safely.

- Ensure the site is safe.
- Stop the leak. Turn off nozzles or valves from the leaking container. Make temporary repairs to container; temporarily seal the cracks. Use a wooden plug, bolt or band on a puncture type hole.
- If the spill or leak cannot be stopped, catch the flowing liquid using a pan, pail, shovel or whatever is available.

Step 3: Contain the spill

- As the situation permits, attempt to contain the spilled product in the smallest possible space close to the source.
- Avoid directing the product toward the sewer system (drains, ditches, cable ducts, manholes, etc.), or water body. Isolate all water sources with sorbents.
- If spill has entered or is in danger of entering a waterway, boom off area to contain spill.

Step 4: Recover Spilled Materials

- Quickly recover the spilled products to limit its migration or spread, taking into consideration the properties of the product and weather conditions.
- Recover spilled liquids by transferring them to an empty container.
- If the spill is on the ground, spread sorbent material such as kitty litter, sand, straw, sawdust, woodchips, peat synthetic sorbent pads, or dirt from the roadside to stop the flow and soak up the spilled materials. Note: Sorbents do not make petroleum products nonflammable.

Step 5: Safely dispose of contaminated material and waste

- Collect the contaminated sorbent

- Brooms can be used to sweep up the sorbent material and put it into buckets, garbage cans or barrels or on top of plastic sheeting.
- Remember to control ignition sources. Fresh granular sorbent such as sand can then be respreads on a roadway to control the residual slipperiness.
- Temporarily store the spilled substances and any sorbents used. The materials must be appropriately stored based on the product that was spilled. These materials shall be placed on, and covered by, plastic sheeting, or placed in properly labelled containers.
- Arrange appropriate disposal of recovered fuel and debris (used sorbent) to an approved disposal site

Step 6: Prepare an incident report

- Maintain a record of the spill and cleanup
- Details of records are to be prepared and kept for two years and must include:
 - Date
 - Time
 - Location
 - Weather conditions
 - Duration of the release
 - Identify and quantity of the pollutant
 - Causes and circumstances of the spill
 - Containment and cleanup methods used
 - Disposal and/or reuse method used
 - Specifics of any adverse effect observed
 - Changes in procedures to reduce probability of reoccurrence

10. Spill Response Procedures

The SSKC shall have adequate equipment and absorbent materials on site to enable the rapid containment and cleanup of a spill. SSKC has brooms, shovels, and a spill kit containing absorbent materials, leak proof plastic storage bin, rubber gloves, and paper towels.

The spill kit shall be located in a readily accessible location that is known to SSKC members.

The spill kit will be routinely checked to ensure that the kit always includes the equipment below. If a spill occurs and spill kit materials are used, they will be replaced in a timely manner to ensure that no spill happens without the proper equipment on hand.

Spill kit equipment available onsite includes:

- 1 spill containment and cleanup guide
- 1 polyethylene leak proof container with lid (121 L)
- 1 (14mL) tube of epoxy filler
- 2 pairs of Solvex gloves
- 2 pairs of Tyvek disposable coveralls
- 2 recovery bags (40"x60"x6mm)
- 2 pairs of safety glasses
- 25 absorbent pads (17"x19"x3/8")
- 3 absorbent pillows (21"x16"X6")
- 2 sets of four linkable hydrophobic booms
- Pen and paper
- Paper towel

11. Training

The SSKC members designated to the spill response team shall be trained to follow spill containment and clean up procedures in accordance with applicable regulations.

All other employees and members shall be briefed on the procedures to respond to accidental spills or discharges during health and safety training.

Training shall be conducted at the mandatory preseason orientation held annually prior to the start of the season.

Appendix

Review Log

To be reviewed by the City of Regina — Environmental Services Branch.

Year of Review	Reviewed By	Date of Review	Revision #	# of Pages
2026			6	15
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				

Spill Report Form

Date of spill: _____

Time of spill: _____

Duration of spill: _____

Time the spill is contained and cleaned up: _____

Type of materials spilled: _____

Location of spill: _____

Estimated volume of spill: _____

Weather conditions: _____

Spill medium (soil, pavement, water, etc.): _____

Proximity of spill to surface waters: _____

Did the spill reach a water body? **YES NO**

Describe the causes and circumstances resulting in the spill: _____

Describe the extent of observed contamination, both horizontal and vertical (i.e. spill stained soil in a 5-foot radius to a depth of 1 inch):

Describe immediate spill control and/or cleanup methods used:

Current status of cleanup actions and disposal of contaminated materials:

Approved disposal facilities for hydrocarbon contaminated soils and debris:

For quick reference here are a few approved sites others may be used as well:

R360 Canada contaminated liquids, sludge 1-855-591-5360

Prairie Waste Management Ltd. (PWML) contaminated soils 306-244-2407

SECURE Energy (formerly Tervita) contaminated solids and debris 1-866-391-0444

Prepared by: _____

Date: _____

All spills, regardless of size, must be documented within 24 hours of the occurrence